



The Jointure Release Policy

Each child may be released only to the child's custodial parent(s) or person(s) authorized by the custodial parent(s) to take the child from the school and assume responsibility for the child in an emergency if the custodial parent(s) cannot be reached.

If a non-custodial parent has been denied access or granted limited access to a child by the court, The Jointure shall secure documentation to that effect, maintain a copy on file and comply with the terms of the court order.

If the custodial parent(s) or person(s) authorized by the custodial parent(s) fails to pick-up a child by The Jointure's daily closing time, The Jointure shall ensure that:

1. The child is supervised at all times;
2. Staff member(s) attempts to contact parent(s) or person(s) authorized by the custodial parent(s); and
3. After an hour or more after closing time and provided that other arrangements for releasing the child to his/her custodial parent(s) or person(s) authorized by the custodial parent(s) have failed, and the staff member(s) cannot continue to supervise the child, the staff member shall call the *24-hour State Central Registry Hotline 1-877-NJ-ABUSE (1-877-652-2873)* to seek assistance in caring for the child until the parent(s) or person(s) authorized by the child's parent(s) is able to pick up the child.

If the custodial parent(s) or person(s) authorized by the custodial parent(s) appears to be physically and/or emotionally impaired to the extent that, in the judgement of the Director and/or staff member, the child would be placed at risk of harm if released to such an individual, the staff member(s) shall adhere to the following procedure;

1. The child may not be released to such an impaired individual.
2. Staff member(s) attempts to contact the child's other custodial parent or an alternative person(s) by the parent(s) for pick-up.
3. If staff are unable to make alternative arrangements, a staff member shall call the *24-hour State Central Registry Hotline 1-877-NJ-ABUSE (1-877-652-2873)* to seek assistance in caring for the child.